

## **Minutes: Process Standardization Working Group Meeting**

**Wednesday, November 1, 2000, 9:00 a.m.  
Salt River Project, Flagstaff Room, – 1600 N. Priest Dr., Tempe, Arizona 85281**

	<b>Topic</b>	<b>Lead</b>	<b>Outcome</b>	<b>Att.</b>
1	Welcome, Sign-in, Approval of Minutes (October 4, 2000)	Evelyn Dryer	Evelyn Dryer (TEP) welcomed participants to the full group session of the Process Standardization Working Group (PSWG). A sign-in sheet was circulated (Attachment No. 1). The minutes from the October 4, 2000, meeting were approved.	1
2	Report from VEE Subcommittee	Janie Mollon	Janie Mollon (New West Energy) presented a report from the VEE subcommittee. Ms. Mollon reported that the IDR Section is complete and that it will be sent out for a 30-day review . <b>It will be submitted to the PSWG meeting for a decision at the December 2000 meeting.</b> Ms. Dryer will ask Deb Scott if she wants the protocols submitted for her approval all at once or in parts as they are completed.	
3	Report from Metering and Meter Reading Subcommittee	Stacy Aguayo	Stacy Aguayo (APS) reported from the Metering and Meter Reading subcommittee. Ms. Aguayo presented two handouts : <i>UDC Business Rule Comparison and Proposed Arizona Best Practice and Metering Form Packet</i> . <b>Please send comments on both handouts to <a href="mailto:stacy_aguayo@apsc.com">stacy_aguayo@apsc.com</a> by Nov. 13 or bring them to the Nov. 15 Metering meeting. The reports may be submitted for a decision at the December PSWG meeting.</b>	
4	Report from the Consolidated Billing Subcommittee	Shirley Renfroe	<p>Shirley Renfroe (Pinnacle West) presented a report from the Consolidated Billing subcommittee. <b>The 810 document has been completed and will be submitted to the PSWG for a decision at the December meeting.</b></p> <p>Ms. Dryer will contact the signatories of the waiver regarding items required to be on a bill. The Billing Subcommittee will review the need for a replacement waiver for the 210(B)(2) rule. They will determine the items that will require a waiver and the reasons why. They will report back to PSWG in January 2001.</p> <p>In regard to Issue 59, the Billing Subcommittee is in support of a change to ACC rules that prohibit estimated meter reads for final bills. <b>Participants will bring their positions to the December meeting.</b></p> <p>The Billing Subcommittee has identified one new issue: Issue 96 (If backbilling is required for a period when a customer was served by an ESP and is no longer with that ESP, who is responsible for billing and collection?).</p> <p>There was discussion about where the Consolidated Billing Subcommittee should go next. The subcommittee will review their original charge and look at what else needs to be done and also what may still need to be implemented.</p> <p>There was discussion about the Environmental Portfolio Standard and incorporating the new charge into bills. This will be added to the Issue list.</p>	

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5	Report from the Issue 78 Subcommittee	John Wallace	<p>John Wallace (GCSECA) presented a report from the Issue 78 Subcommittee. Based on comments received at the last PSWG meeting, the subcommittee decided to look at the long term instead of the short term. UDCs will deal with the issue individually in the short term.</p> <p><b>Staff was asked to provide a contact from the telecom industry for the December PSWG meeting.</b></p>	
6	Discussion of Issue 86 (Standardization of Long-term Contracts on Standard Offer Tariffs)	Evelyn Dryer	<p>Issue 86 was discussed. Barb Klemstine (APS ES) clarified her position on the issue. Discussion included the ESP position that contracts and customer uncertainty are barriers to competition and the UDC position that contracts are needed to ensure procurement of power. The PSWG group asked Staff to bring back an interpretation of R14-2-1606(C)(6). <b>Staff asked the PSWG members to look at their tariffs to see if they have any conflicts with R14-2-1606(C)(6) and report back at the December meeting.</b></p>	
7	New Issues	Evelyn Dryer	<p>There was discussion about issues being discussed without being on an agenda and issues being discussed at one subcommittee meeting that would affect another subcommittee. Participants should review the ground rules and be prepared to discuss their positions at the January PSWG meeting. The group will also discuss priorities at the January meeting.</p> <p>Bob Gray (Commission Staff) presented Staff's position on Standard Offer customers owning their own meters (Issue 88). Standard Offer customers cannot own their own meters because the rules do not allow UDCs to provide other than bundled service. Deb Scott (Commission Staff) suggested that a rule waiver or rule change would be needed in order for Standard Offer customers to own their meters. ESPs feel that this issue is very important to them. There are two aspects to the issue: 1) customers returning from direct access and 2) customers who have never gone to direct access. <b>Participants will prepare or revise position papers on Issue 88 for the December meeting.</b></p> <p>Desert STAR has gone to 10-minute intervals for load data.</p>	
8	Meeting Evaluation	Evelyn Dryer	It was mentioned that a facilitator might have been helpful.	
9	Set Next Agenda	Evelyn Dryer	The group set the next agenda.	
10	Adjourn Meeting	Evelyn Dryer	Ms. Dryer adjourned the meeting.	

# Attachment 1 - Process Standardization Working Group

## PARTICIPANTS AT NOVEMBER 1, 2000 PROCESS STANDARDIZATION WORKING GROUP MEETING

Name	Organization
Stacy Aguayo	Arizona Public Service Company
Jana Brandt	Salt River Project
Debbie Brown	Salt River Project
Anne Cobb	Trico Electric Cooperative
Evelyn Dryer	Tucson Electric Power Company
Tony Gillooly	Tucson Electric Power Company
Bob Gray	Arizona Corporation Commission Staff
Janet Henry	Axon Field Solutions
Barbara Keene	Arizona Corporation Commission Staff
Barbara Klemstine	APS Energy Services
Stephen McArthur	Mohave Electric Cooperative
Paul Michaud	Navopache Electric Cooperative
Janie Mollon	New West Energy
Rick Molina	Tucson Electric Power Company
Larry Nuszloch	Salt River Project
Darrel Pichoff	K.R. Saline & Associates/Electric District No. 3
Shirley Renfroe	Pinnacle West
Mike Ross	R. W. Beck
Jenine Schenk	Arizona Public Service Company
Deborah Scott	Arizona Corporation Commission Staff
Eugene Slechta	Salt River Project
Stacy Smith	Arizona Public Service Company
John Wallace	Grand Canyon State Electric Coop Association
Ray Williamson	Arizona Corporation Commission Staff
Jim Wontor	APS Energy Services
Barbara Wytaskie	Arizona Corporation Commission Staff